

STEP BY STEP GUILDE TO DOWNLOAD YOUR BUSINESS BANK STATEMENTS

INSTRUCTIONS FOR WELLS FARGO

First Down Funding wants to make your Funding Approval process as easy as possible



100 SECONDS OF WORK EQUALS 100 DAYS OF FUNDING... IMMEDIATE FUNDING APPROVAL WITHIN 100 MINUTES

If you do not have Wells Fargo Online Banking set up, call your bank, phone # on the back of your Wells Fargo Debit Card or call the phone number below immediately.

Wells Fargo Online Banking: (800) 225 5935 or (916) 480 3190 or (877) 337 7454 En Espanol



WE WANT TO HELP! YOU GET FUNDED!

1

LOGIN TO YOUR WELLS FARGO ONLINE ACCOUNT

<https://www.wellsfargo.com/>
<https://www.wellsfargo.com/biz/>

3

Click on the “Statements and Disclosures” tab



5

You will need to click on the top and most recent Statements available labeled as such:

Statement 12/31/19 (26K, PDF)
 Statement 11/30/19 (24K, PDF)
 Statement 10/31/19 (23K, PDF)



8

Click the back arrow on your Internet Browser, and repeat Steps 3 through 7 until you have downloaded all of your Wells Fargo Bank Statements from Online Banking

9

Send your Wells Fargo PDF Bank Statements via email to your First Down Funding Sales Manager or directly to the First Down Funding Front Office at info@firstdownfunding.com for review and your Business

2

Top left menu, hover or click on “Accounts”, then on right side of the drop down menu, click on “View Statements & Documents” under the “Statements & Documents” section.

4

Select the correct Account from the drop-down menu by “Select account”

6

After you click on the most recent Statement available, “Statement 12/31/19, the Wells Fargo website will bring you to a new screen with the PDF Bank Statement available to download to your computer.

7

THREE WAYS TO DOWNLOAD THE PDF BANK STATEMENT

- i. Right Click your mouse on the bank statement and click “save as”. Save the PDF Bank statement to your Desktop Computer or any folder you will remember.
- ii. On the top right hand side, Click the Download Button (downward arrow icon) and save this PDF Bank Statement to your Desktop Computer or to a specific folder/file you will remember.
- iii. Click the Print Button (print icon) and select the Destination Printer as “Print to PDF”, Click Print and Save to your Desktop Computer.

